

The Trenton Athletic Booster Club Bylaws

Adopted September 21, 2009

ARTICLE I. NAME

The name of this organization shall be the Trenton Athletic Booster Club (Hereinafter referred to as the Booster Club.)

ARTICLE II. PURPOSE

The purpose of this organization shall be to advance the education, including the participation in extracurricular activities of students served by the Trenton Independent School District. The Booster Club shall be non-partisan and non-sectarian. It shall have no part in securing of any public office for any person.

ARTICLE III: NON PROFIT STATUS

The Booster Club will be set up as a non-profit organization.

ARTICLE III. MEMBERSHIP

- A. Membership is open to all interested persons desiring to support the above purposes of the organizations that are current are current on their membership dues.
 - 1. There will be 3 levels of membership
 - a. Regular members
 - b. Youth memberships (defined as someone under the age of 18, a student and whose parents have a regular membership.
 - c. Corporate members
 - 2. Only regular members have a vote in the business of the Booster Club.
- B. Membership fees shall be set annually by the Executive Board.
- C. The term of membership will be from June 1 to May 31st of each year.
- D. Only members of the Booster Club who have paid dues for the current membership year may participate in business decisions of the Booster Club.
- E. The Booster Club may admit Lifetime and Honorary members who meet qualifications established by the Executive Board. The Booster Club membership may consist of varying levels as determined by the Executive Board.
- F. All members must submit to the Texas Education Agency, University Interscholastic League, and Trenton I.S.D. laws, constitution, regulations, and policies governing athletic competition and booster clubs.
- G. The Booster Club will not discriminate on the basis of age, race, color, religion, nationality, or ethnic origin.

ARTICLE IV: MEMBERSHIP TERMINATION

- A. Membership shall terminate at the end of the stated one (1) year term unless the member renews by paying the following years' dues.
- B. A member may be expelled or suspended, and a membership may be expelled or suspended before the end of the stated term only when:

1. A member is given fifteen (15) days' prior written notice of the expulsion, suspension or termination of membership and the reasons for it and
2. A member is given the opportunity to be heard orally or in writing not less than five (5) days before the effective date of the expulsion, suspension or termination by the Executive Board.
3. Membership shall be terminated for any member who no longer subscribes to all of the policies and requirements of the Booster Club.

ARTICLE V. FINANCES

- A. The Booster Club shall charge annual dues established by the Executive Board.
- B. All dues, donations, grants, or gifts made to the Booster Club shall be accepted or collected only as authorized by the Board. The Board will consult with the School Administration to ensure all University Interscholastic League regulations are followed.
- C. All funds of the Booster Club shall be deposited timely to the credit of the Booster Club under such conditions and in such banks as shall be designated by the Executive Board.
 1. A minimum of two members of the Executive Board must sign each check.
- D. The Executive Board shall approve an annual budget of estimated income, income expense and capital expense.
- E. All improved properties and equipment become property of the Trenton I. S. D. at the time they are completed or obtained.

ARTICLE VI. OFFICERS

The Executive Board shall consist of the Booster Club Officers. The officers of the Booster Club shall consist of a president, vice president, secretary, treasurer and reporter.

The President shall preside at all meetings. He/She shall appoint all committees and perform all duties incident to the office of the President, and shall be an ex-officio member of all committees.

The First Vice President shall preside at all meetings in the absence of the President, and shall perform all duties incident to the office of Vice-President. He/She shall act in all matters for the President in the President's absence. The Vice President shall serve as liaison between the Booster Club and the Trenton Independent School District's School Board and Administration.

The Secretary shall keep the official records of the Booster Club. He/She shall maintain all minutes, bylaws and amendments, and tax records. Should the Booster Club organize as a corporation, the Secretary shall maintain the registered agent as prescribed by the Texas Secretary of State in the articles of incorporation.

The Treasurer shall countersign all checks and at frequent intervals check on all funds of the Booster Club. He/She shall report to the Executive Board on the financial conditions of the Booster Club and shall provide an audit of the Booster Club finances during the month of May.

The reporter will serve as the primary link between the media and the Booster Club. They will maintain any and all internet sites. They will provide timely information to the public and membership.

Additional members of the Executive Board may be added by a majority vote of the Executive Board and these positions would be filled by a majority vote of the members of the Booster Club present at a meeting.

ARTICLE VIII. ELECTIONS

- A. Each Officer must be a current, dues paying member of the Booster Club.
- B. Elections of officers shall be by a simple, majority vote of all members present and voting at a meeting held on or before May 31st of each calendar year.
- C. Any Officer vacancies occurring during the year may be filled by a majority vote of the remaining board.
- D. The term of officer shall be for one (1) year, beginning on June 1 following their election and ending on May 31.
- E. The offices of President and Vice President may only serve two (2) consecutive one (1) year terms per respective office.
- F. No person shall occupy the same elected office position for more than three (3) consecutive terms.
- G. An officer may be removed from office in the same manner as a regular member.
- H. Only one member of an immediate family may serve on the Executive Board at the same time.
- I. Failure of an Executive Board member to attend more than 3 meetings in a calendar year is just cause for removal from that position.

ARTICLE IX. MEETINGS

- A. The Booster Club will meet monthly and at all other meetings called by the President. The annual meeting will be held within the month of May.
- B. All meetings are open to the general public.
- C. A majority of the Executive Board members shall constitute a quorum.
- D. Special meetings may be called by the president, or by a majority of the members of the Executive Board with at least 24 hour notice being given.
- E. Meetings may be held by telephone and votes of the Executive Board may be taken electronically or by email.
- F. Minutes of all meetings will be available upon request.
- G. Notice of Booster Club meetings will be posted at a location normally required by Trenton I. S. D.

ARTICLE X. FISCAL YEAR

The fiscal year will begin on June 1 and May 31st.

ARTICLE XI. FUNDRAISING

- A. All Booster Club fundraising projects must receive written approval from the Trenton I.S.D. administration prior to any fund raising project.
- B. The Booster Club shall retain control over the initiation of the expenditures and the details of the project. The project must receive majority approval from the Executive Board before adoption and initiation as a club project.

ARTICLE XII. USE OF CLUB FUNDS

- A. The athletic director shall serve as Booster Club advisor. (S)HE may not have control or signature authority over Booster Club funds. The Executive Board shall direct all fund uses. Funds must support school activities and scholarships.
- B. Booster Club funds shall not be given to students. Funds shall not support athletic camps, clinics, private instruction or similar activity outside of school.
- C. Requests for Booster Club funds from coaches must have prior approval from school administration before submission to the Booster Club.
- D. The Booster Club can only recommend the use of funds to the School Administration and may not require the funds be used for a specific project.
- E. Funds may be used to provide pre-season and post-season meals or banquet as provided within the University Interscholastic League Booster Club Guidelines. The superintendent must give prior approval before the meal or banquet.

ARTICLE XIII: COMMITTEES

- A. There may be standing and temporary committees as determined by the Executive Board at any time. Only members of the Booster Club shall be eligible to serve on any elective or appointive position.
- B. Committees are subject to the guidelines and direction as given by the Executive Board. Committees do not have the authority to obligate the Executive Board.

ARTICLE XIV. PARLIAMENTARY RULES

In all meetings of the Booster Club, the proceedings shall be governed by Robert's Rules of Order.

The order of meetings will be:

1. Reading of the minutes
2. Treasurer's Report
3. Officer Reports
4. Committee Reports
5. Old Business
6. New Business
7. Adjournment

ARTICLE XV. DISSOLUTION CLAUSE

- A. In the event the Booster Club is dissolved, all funds collected by the Booster Club toward the promotion of education within the Trenton Independent School District and not used toward that purpose shall be used to pay all debts and liabilities incurred by the Booster Club.
- B. Any remaining monies shall be donated to the Trenton Independent School District and/or to charities qualifying for deduction under the regulations of the Internal Revenue Service and approved by majority vote of the Executive Board.

ARTICLE XVI. AMENDMENTS

These bylaws may be changed at a meeting by a two-thirds (2/3) vote of the members, provided that notice of the proposed change has been sent to each members not less than seven (7) days prior to the date of such meeting.

Adopted September 21, 2009

//signed Bryan Beezley//

Bryan Beezley, President

//signed Allen M. Lambright//

Allen M. Lambright, Vice President

//signed Kristi Carter//

Kristi Carter, Secretary

//signed Emily Puyear//

Emily Puyear, Treasurer

//signed L,Cena Parsons//

L'Cena Parsons, Report